

Christine Wanjiku Kimunyu.

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Address: Dubai,



I am Enthusiastic, eager to contribute to team success through hard work, attention to detail and excellent organizational skills. Clear understanding of each task and trainings. Motivated to learn, grow, and excel in different industries and organizations. Motivated individual with strong work ethic and ability to work independently. Strong, organized, and dependable candidate successful at managing multiple priorities with a cheerful outlook. Willingness to take on added responsibilities to meet team goals.

➤ Work History

○ April 2020- Feb 2022 **Medical laboratory Technologist**
Ngong-sub-County National Hospital, Nairobi, Kajiado

- Prepare samples for testing using various laboratory equipment.
- Maintain all laboratory records.
- Comply with the correct procedures, policies, and health and safety regulations.
- Conduct laboratory tests, analyze results, and document your findings.

- Stay informed with the latest industry trends, techniques, and best practices.
- Document all activities, results, and report back to management.
- Clean and sterilize equipment and work area.
- Collect and prepare research and information needed for studies.
- Daily disinfection of benches.

o **July 2020- receptionist (part time)**

July 2021 *pronto hotel nairobi Kenya*

- Emphasized on always providing the highest level of service by capturing the client's requirements and preferences as well as updating them on various offers for current or future visits.
- Maintained high level of customer service and professionalism thus was able to gain regular clientele. And gaining feedback and suggestions during exits.
- Utilized strong conflict resolution skills and developed good listening and people skills with the patrons.
- Successfully multitasked through managing different telephone lines and payments and provided a pleasant dining experience.
- Ability to provide up to date information regarding transport, places to interest and local events.
- Maintaining communication channels between hotel guests and hotel departments as well as handling calls promptly and professionally.

○ **Feb 2019-
May 2020** **Medical student volunteer**
University of Nairobi. (U.O.N), NAIROBI, Nairobi

- Proved successful working within tight deadlines and fast-paced atmosphere.
- Created and implemented study procedures to obtain required information and support research goals.
- Followed all school and classroom policies, regulations, dress codes and schedules.
- Recorded patients' health histories and provided over consultations weekly.
- Coordinated and integrated health care resources for community-based programs.
- Proved successful working within tight deadlines and fast-paced atmosphere.
- Created treatment plans balancing medical expertise, patient goals and individual compliance levels.

○ **Feb 2018- Housekeeping attendant**

Jan 2019 *The smith hotel Nairobi Kenya.*

- Performed facility and floor cleaning, vacuuming, trash removal and deep cleaning using cleaners and chemicals.
- Ensure that customer needs are met in case they needed any extra item and ensured on time delivery.
- Washed and stocked linen carts in accordance to the schedule created and placed in closets as necessary.

- Ensured overall cleanliness of public spaces and hotel grounds while simultaneously fulfilling guest's requests.
- Responsible in sanitization and disinfection of rooms and surfaces and regularly replacing the amenities required.
- Interacted with guests to obtain feedback if they were comfortable and in case, they required anything added for them.

○ Jan 2016- IT Support Specialist/Voluntary Work

**Jan 2017 Presbyterian Church of East Africa
Makadara nairobi**

- Conducted day-day-day duties accurately and efficiently.
- Completed minor preventative maintenance and mechanical repairs on equipment.
- Assisted in videography and PA system maintenance.
- Supplied Tier 1 IT support to non-technical internal users through desk side.
- Supplied technical support.
- Collaborated with supervisors to escalate and address customer inquiries or technical issues.
- Providing sound services.
- Preparing documents using excel, word and pdf platforms.

➤ Education

**○ Sep 2016- Bachelor of science medical laboratory science and
Dec2020 Technology.**

The university of Nairobi

- Elected to class representative for Student Organization,

in 2019

○ Feb 2012-
Nov 2015

High school Diploma

Compuera mang'u Girls high school

- Kenya certificate of secondary education.
- Highest rank of our Class.
- Elected school Captain. • Elected as the basketball captain.

○ January 2003-
2011

**Primary school certificate
*The Riara Group of Schools.***

November Nov

- Kenya certificate of primary education.

➤ **Certifications**

- 2016-2020: BSc Medical Laboratory Science and Technology
- Kenya Medical Laboratory Technicians and technologists Board (K.M.L.T.T.B.)
- 2016: Computer Software Applications. (ICDL 1 AND ICDL 2).
- Medical Technologist- License Registration Number: A015538
- Kenya Certificate of secondary Education.
- Kenya certificate of Primary Education.

➤ **Skills**

- Laboratory procedures.
- Lab assistant training.
- Medical research.
- Specimen collection
- Lab test analysis

- Excellent Communication
- Training and Development
- Multitasking Abilities

➤ **Hobbies:**

- Reading books
- Travelling
- Voluntary work
- Working out staying physically active
- Cooking • Participating in community services.

➤ **References**

- **Dr. Fredrick Okinyi**
Supervisor Department of hematology
School of medicine, The university of Nairobi

Tel no: +254720325448.

- **Samson Barasa**
Laboratory In Charge.
Ngong sub county hospital.

Tel No: +254728899063

- **Kevin njuri Mbugua**
The smith hotel supervisor
Tel no: +25417159674