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| **S S E M U S U G E R A L D**  Sales Associate  +971 522106205|+256 702692603  hades13young@gmail.com  21st December, 1989  *D:\Gerald  cvs\My photo - Copy.PNG*  Shabiya 10, Abu Dhabi, UAE  Ugandan National  **Visa Status: Residence Visa**  **Personal Skills**  Team work Very Good  Office Very Good  Computer Very good  Communication Very Good  Time management Very Good  **Key Skills**   * Proven working experience in merchandising store products. * Adequate use POS and GP for proper record and inventory management. * Highly creative with experience in identifying target audiences and devising campaigns that engage, inform, and motivate fellow workers * Up-to-date with the latest merchandising trends and best practices * Excellent verbal and written communications skills * Strong listening, presentation, and decision-making skills   **Education**  **2016**, Certificate in Computer training,  Mattex Multi Concepts Ltd  **2010**, Advanced Certificate of Education  Our Lady Consolanta Secondary School  **2008**, Ordinary Certificate of Education  Our Lady Consolanta Secondary School  **Language**  English and Hindi (fair)  **Hobbies**  Football, adventuring plus Family |  | **Professional Summary** |
| I am a proactive ambitious, self-starter with a positive attitude and ability to multi-task in a deadline-driven hospitability environment.  I hold versed experience close to **15 years** in customer service with **MJ Stationers**, where I am a managing Director. This has equipped and made me a suitable candidate to conquer any floor opportunities in customer service.  I therefore bring a wealth of experience, and my key strength lies in the ability to work as team and inception stage of task completion with full SOPs and training with the ability to increase profit growth, at the same time maintaining high customer satisfaction levels in quality and service. |
|  | **Experience**  **Al Adil Trading Co. LLC, Dubai**  **Junior Sales Associate**  **March 2021 to date**  The management spotted my capability, to serve as junior sales associate where I have worked at 5 different branches till now with below descriptions; -   * Monitor and verify the status of incoming local and store deliveries and ensuring all goods are offloaded. * Ensuring that accurate inventory records/invoices are maintained in accordance with company procedure. * Ensuring inventories are submitted to office through company database (GP) for verification. * Ensure orderly storage of incoming deliveries both local supplies and ours from DIP stores. * Conducting regular inventory checks of all items and if in any case there are discrepancies, reports are made and submitted to office for further management. * Monitoring performance of workers including in and out checks on and after duty. * Delegating fulfilment of customer orders through thorough checking of deliveries particularly verifying quantities. * Writing daily reports regarding what transpired around and emerging issues if any and other assigned duty. |
|  | **Al Adil Trading Co. LLC, Dubai**  **Store Assistant**  **July 2020-March 2021**  **Job duties**   * Assist in receiving incoming local supplies and goods from our stores in DIP. * Offloading goods from vehicles to back store. * Ensuring that all goods are put in right positions both front and backside (store). * Help in fixing items on shelves for proper display and item identification by customers. * Checking packing items (dry foods, powder, and masala items). * Help in identifying all items with nearly expiry dates. * Assist in verifying GRV items and customer order deliveries * Checking customer temperature and other assignments by the management. |
|  | **MJ Stationers, Uganda**  **Sales Associate**  **2006 to date**  As an Associate, I would help in optimizing sales and profits by ensuring that retail store is stocked with right products and quantities.  Other duties include; -   * Making inventory of all store items. * Stocking shelves and display areas neatly for retail selling. * Making sure that goods are rotated, with the earliest sell-by dates at the front. * Monitoring of goods with short sell-by dates and removing goods from shelves that are past their sell-by date. * Keep the shelves and display areas clean and tidy. * **Besides**, I did graphic works for my customers i.e. posters, invoices, banners, stickers, documentation, etc. |